

RISK MANAGEMENT...

managing risk with responsibility

Jeffrey S. Moquin, Director
Risk Management Department

Telephone: 754-321-3200
Facsimile: 754-321-3290

June 26, 2008

Signature on File

TO: Ms. Linda Chuckman, Principal
Fox Trail Elementary School

FROM: Edward See, Project Manager
Risk Management Department

SUBJECT: Indoor Air Quality (IAQ) Assessment
FISH 103D and 147

For Custodial Supervisor Use Only	
<input type="checkbox"/>	Custodial Issues Addressed
<input type="checkbox"/>	Custodial Issues Not Addressed

On April 11, 2008 I conducted an assessment of FISH 103D and 147 at Fox Trail Elementary. This evaluation included observations of the flooring system, ceiling tiles, false ceiling plenum, environmental surfaces, interior and exterior walls, and the accessible ventilation equipment. Additionally, environmental parameter measurements were taken to include temperature, relative humidity, and carbon dioxide. The detailed findings, along with the recommended corrective action can be found on the attached IAQ Assessment Worksheets.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact me at 754-321-3200.

cc: Dr. Verda Farrow, Area Superintendent
Margaret Underhill, Area Director
Jeffrey S. Moquin, Director, Risk Management
James Carballo, Project Manager, Facilities and Construction Management
Ralph Eckhardt, Broward Teachers Union
Roy Jarrett, Federation of Public Employees
Mark Dorsett, Manager 1, Physical Plant Operations Division, Zone 1
Roy Norton, Manager Custodial/Grounds, Physical Plant Operations Division
Robert Krickovich, Coordinator, LEA, Facilities and Construction Management

ES/tc
Enc.

IAQ Assessment

Fox Trail Elementary School

Location Number 3531
 Evaluation Requested April 10, 2008
 Evaluation Date April 11, 2008

Time of Day 1:30 pm

Outdoor Conditions Temperature 88.5 Relative Humidity 45.2 Ambient CO2 499

Fish	Temperature	Range	Relative Humidity	Range	CO2	Range	# Occupants
103D	75.4	72 - 78	47	30% - 60%	1183	Max 700 > Ambient	7
Noticeable Odor	No		Visible water damage / staining?	Visible microbial growth?	Amount of material affected		
Ceiling Type	2' x 2'		Yes	No	1 ceiling tile		
Wall Type	Drywall		Yes	No	South wall near floor		
Flooring	Vinyl Tile		No	No	None		

	Clean	Minor Dust / Debris	Needs Cleaning	Corrective Action Required
Ceiling	No	Yes	Yes	Remove and replace ceiling tile
Walls	No	Yes	Yes	Repair/replace as appropriate
Flooring	Yes	No	No	
HVAC Supply Grills	Yes	No	No	
HVAC Return Grills	Yes	No	No	
Ceiling at Supply Grills	Yes	No	No	
Surfaces in Room	Yes	No	No	

Observations

Findings:
 - Elevated moisture content in South wall near floor
 - 1 stained ceiling tile

Recommendations:

Site Based Maintenance:
 - Remove and replace stained ceiling tile. Monitor ceiling and if stain returns contact Physical Plant Operations to generate a work order to evaluate cause.
 - Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations:
 - Evaluate cause of elevated moisture content in South wall near floor and repair as appropriate. Repair/replace wall material as necessary.

IAQ Assessment

Fox Trail Elementary School

Location Number 3531
 Evaluation Requested April 10, 2008
 Evaluation Date April 11, 2008

Time of Day 1:30 pm

Outdoor Conditions Temperature 88.5 Relative Humidity 45.2 Ambient CO2 499

Fish	Temperature	Range	Relative Humidity	Range	CO2	Range	# Occupants
147		72 - 78		30% - 60%		Max 700 > Ambient	2
Noticeable Odor	No		Visible water damage / staining?	Visible microbial growth?	Amount of material affected		
Ceiling Type	Concrete		No	No	None		
Wall Type	Drywall		Yes	Yes	@4 square feet		
Flooring	Concrete		No	No	None		

	Clean	Minor Dust / Debris	Needs Cleaning	Corrective Action Required
Ceiling	Yes	No	No	
Walls	No	Yes	Yes	Repair/replace as appropriate
Flooring	Yes	No	No	
HVAC Supply Grills				N/A
HVAC Return Grills				N/A
Ceiling at Supply Grills				N/A
Surfaces in Room	Yes	No	No	

Observations

Findings: (AHU room)
 - Elevated moisture content in walls and visible microbial growth

Recommendations:

Site Based Maintenance:
 - Wipe down walls with Wexcide disinfectant solution to remove microbial growth
 - Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations:
 - Evaluate cause of elevated moisture content in walls and repair as appropriate. Repair/replace wall material as necessary.